

Service and Reagent Request Guide

Step 1) Register for an iLab account to access ALL Core Reagents and Services

Please register at: <https://my.ilabsolutions.com/account/129/signup>

**Please note that the HDDC Organoid Core does not administer iLab. If you have questions or problems registering for an iLab account please contact iLab directly: support@ilabsolutions.com

Step 2) How to enter/update payment information

For Investigators Internal to Boston Children's Hospital:

Provide a valid project number (fund number) in iLab

For Investigators External to Boston Children's Hospital:

Provide a valid purchase order (PO) number

IMPORTANT: POs should be made out to Boston Children's Hospital

Step 3) How to submit your request in iLab

Locate your requested reagent or service item in Cell Function and Imaging Core (Harvard Digestive Diseases Center) - Request Services - Special services.

Click "submit".

Core staff will review the request and contact you if additional information is needed, including payment information.

Step 4) How to pick up reagents

The Organoid Core is located in the CLS Building, 16th floor at 3 Blackfan Circle, Boston 02115.

Our core staff will contact you to arrange for pickup, which may include leaving reagents on dry ice in our elevator lobby at an agreed upon time.

We can also ship reagents to you at your cost.